

<b>BRANCH: INFORMATION SERVICES</b>	Note: Published KPIs are for public information purposes only, certain information may be excluded from the published version due to security reasons
Target title for 2018/19	Identify the title of the target
	62 ports of entry equipped with interim biometric functionality.
Indicator / Measure title	Provide a brief explanation of what the indicator is with enough detail to give a general understanding of the indicator
	Number of ports of entry equipped with interim biometric functionality.
Short definition	Provide a brief explanation of what the indicator is with enough detail to give a general understanding of the indicator
	Ensuring that all ports of entry have interim biometric functionality (where fingerprints and photographs are captured). A specific number of counters per port of entry will be identified for the installation of biometric functionality.
Purpose/importance	Explain what the indicator is intended to show and why it is important
	To ensure that the fingerprints and photographs of travellers are captured for security purposes.
Source documentation/information used	Describe where the information comes from i.e. source of information that is used as a basis for actual performance achievements (AG requirement)
	Immigration Act (Section 29, 30 and 50).
Description of the source	A description of where the information originates from - by indicating name of responsible unit, person etc.
	DDG:IS
Standard operating procedure	For each indicator or target indicate the standard operating procedure (where applicable)
	N/A
System used	Name of system used to process performance information
	EMCS
Type of system	Electronic or live
	Electronic
Method of calculation	Describe clearly and specifically how the indicator is calculated
	62 ports with interim biometric functionality (fingerprints and photographs) - ability to capture fingerprints and photographs of travellers.
Baseline calculated against	Indicate the performance as at the end of previous financial year
	10 Ports of entry
Availability of total population	The total population refers to the number and / or list of all members in a defined group. (If the indicator is a rate or percentage, indicate the numerator)
	IMS business requirements and technical specifications.
Unit of measure	In what unit will the indicator be captured? (percentage/number/currency)
	Number
Data limitations	Identify any limitation with the indicator data, including factors that might be beyond the DHA's control
	N/A
Output reporting	1. Who is responsible for reporting at business level?
	DDG: IS

	2. Who archives the reports i.e. the person the AG will be in touch with for any form of business related reporting/Where can the collated information be found? AG requirement
	Director: Strategic IS Alignment
	3. What are activities/steps that goes into reporting at business level?
	Quarterly reporting to the Departmental Performance Review Committee (Reports submitted to Directorate M&E as part of quality assurance for quarterly reviews). Annual reporting as part of the annual report.
Frequency of reporting on this indicator	Indicate: eg monthly, quarterly and annually
	Quarterly and annually
Desired performance	Identify whether actual performance that is higher or lower than the targeted performance is desirable
	EMCS with interim biometrics rolled out to all ports of entry and fully functional.
New indicator:	Identifies whether the indicator is new, has significantly changed, or continues without change from the previous year.
	Yes
Calculation type:	Identifies whether the reported performance is cumulative, or non-cumulative
	Cumulative
Type of indicator:	Identifies whether the indicator is measuring inputs, activities, outputs, outcomes or impact, or some other dimension of performance such as efficiency, economy or equity.
	Input